



CMU Faculty Senate MEETING MINUTES

Date: May 2, 2024, 3:30 – 5:00pm

Venue: CMU Tech, BB 113B, Building B

Senators/Representatives present:

Margot Beckett, Jeremy Bergen (for Karl Castleton), Kathy Diehl, Ann Gillies, Eli Hall, Kristin Heumann, Deb Kennard, Christopher McKim, Kyle McQuade, Steve Merino, Josh Meuwly, Brian Parry, Markus Reitenbach, Stacie Schreiner, Rhema Zlaten

Senators/Representatives Absent:

Nate Perry, Aleena Gomez

Guests:

Lauren Cantwell Jurkovic, Cher Hendricks, Morgan Bridge, Wayne Smith

Renae Phillips- Recorder

- I. Call to Order and Roll Call by Sign-In
 - a. President Heumann calls meeting to order at 3:35pm

- II. Consent Agenda
 - a. Academic Policies Year End Report 2023-2024
Motion: to approve Academic Policies Year End Report 2023-2024 (Schreiner, Seconded Hall); Motion Carried

 - b. Faculty Salary and Benefits Year End Report 2023-2024
Motion: to approve Faculty Salary and Benefits Year End Report 2023-2024 (McQuade, Seconded Beckett); Motion Carried

 - c. Faculty Salary and Benefits Committee Minutes February 1, 2024
Motion: to approve Faculty Salary and Benefits Committee Minutes February 1, 2024 (McKim, Seconded Gillies); Motion Carried

 - d. Distinguished Faculty Awards Committee Year End Report 2023-2024
Motion: to approve Distinguished Faculty Awards Committee Year End Report 2023-2024 (Beckett, Seconded Schreiner); Motion Carried

 - e. Assessment Committee Year End Report 2023-2024
Motion: to approve Assessment Committee Year End Report 2023-2024 (Schreiner, Seconded Merino); Motion Carried

- III. Approve Faculty Senate Minutes from April 18, 2024
Motion: to approve Faculty Senate Minutes from April 18, 2024 (Beckett, Seconded Reitenbach); Motion Carried

IV. Committee Minutes and Reports to Approve

a. Graduate Curriculum Committee Curriculum Manual Modification

Motion: to approve Graduate Curriculum Committee Curriculum Manual Modification

(McQuade, Seconded Gillies); Motion Carried

b. Pre-Tenure Review Committee 2023-2024 Year End Report

Motion: to approve Pre-Tenure Review Committee 2023-2024 Year End Report (Reitenbach, Seconded Schreiner); Motion Carried

c. Assessment Committee Minutes March 1, 2024

Motion: to approve Assessment Committee Minutes March 1, 2024

(McQuade, Seconded Beckett); Motion Carried

d. Undergraduate Curriculum Committee Minutes April 11, 2024

Motion: to approve Undergraduate Curriculum Committee Minutes April 11, 2024

(Merino, Seconded Meuwly); Motion Carried

e. CMU Tech Curriculum Committee Minutes April 22, 2024

Motion: to approve CMU Tech Curriculum Committee Minutes April 22, 2024

(McKim, Seconded Meuwly); Motion Carried

V. Information Items

a. Faculty Senate Accomplishments List AY 2023-2024.

- i. Discussion: Heumann will send the document out to all campus next Thursday. If anyone wants to add to the document before then, please confirm prior to May 9th. Added “to be conducted by Faculty Senate” on the 3-year schedule. Recommend highlighting on the chart to indicate which ones we have completed and/or are working on.

VI. Continuing Business

a. Update to the FS P&P Manual for new awards.

- i. McQuade has made modifications to the recommendations made by the Distinguished Faculty Award Committee at the last Faculty Senate meeting on April 18, 2024. Adjusted the language in two ways. First simplified the name of the awards to remove the word “faculty”. So, the prior name “Distinguished Faculty Teaching Award” is now simply the “Distinguished Teaching Award”. The other change made was to include language to indicate that there is a cash reward associated with the awards, which would be no less than \$1000. Most changes are to reflect accuracy within the document which is saved on the R:/.

Motion: to approve the amended changes to the Faculty Handbook Policy and Procedure manual to include “Individuals can be nominated for multiple awards; however, they are only eligible to receive one award.” Also, to rename the awards to

the Distinguished Teaching Award, Distinguished Scholarship Award, and Distinguished Service & Advising Award (Reitenbach, Seconded Hall); Motion Carried

- b. Faculty Committee for 100-year celebration.
 - i. Discussion: McKim discussed with his department about the celebration and initial desire to create a Faculty Committee for the 100-year celebration, but they focused more on the small scale, specifically from the department. The Faculty Committee might have approximately 8-10 faculty representatives. Gayla Jo Slauson has been recommended as the Emeritus Faculty by Cher Hendricks. There are 3-4 faculty members represented throughout the other committees created, however do we want to continue requesting a Faculty Committee specifically as representation. The Faculty Committee would be charged with reaching out to all departments. Work on an application to send out to identify a Faculty Fellow and who would like to serve on the committee.

VII. New Business

VIII. Reports

- a. VPAA Report, Cher Hendricks
 - i. Friday is the first Teaching Showcase in the CTL. About a month ago there was a request to have the Department Heads reach out and encourage faculty to participate in graduation. Thanked Faculty Senate and Executive Committee for the work and efforts that have been given over the past year. Next year is Cher's third year in the position.
- b. Faculty Trustee Report, Brian Parry
 - i. The last meeting will be the Friday before graduation.
- c. CFAC report, Margot Beckettell
 - i. No report
- d. VP report, Margot Beckettell
 - i. Will be working on committees for 2024-2025 and will send out to Department Heads in the next week.
- e. Student Government Report, Aleena Gomez
 - i. No report
- f. Executive Committee Report, Kyle McQuade
 - i. No report
- g. President's Report, Kristin Heumann
 - i. Thank you to everyone who has participated in Faculty Senate. Your service is greatly appreciated. Executive Committee meet today with President Marshall. President Marshall is taking a proactive approach to discuss what CMU would do if any protests do happen on CMU's campus. Believe President Marshall would approach with empathy and humility and using our Core Values, to make sure the campus feels safe and included.

IX. Adjourn

Motion: to adjourn the meeting

(Schreiner, Seconded Beckett); Motion carried 4:13p