

Undergraduate Curriculum Committee
Meeting Minutes
September 26, 2024
UC 222

Members Present: Sarah Lanci, Olga Grisak, Blake Bickham, Evan Curtis, Stephen Stern, Lisa Driskell, Joe Richards, Jessica Herrick, Jeremy Hawkins, Scott Andrews, Cecilia Battauz, and Andrew Bajorek

Members Absent: Geoffrey Gurka and Wayne Smith

Ex-officio members present: Morgan Bridge, Janel Davis, John Stewart, and Jessie Hawkes

Recording Secretary: Lisa Bessette

Chair Lanci called the meeting to order at 3:30 pm.

I. Announcements

- A. CIM is now open. Chair Lanci reminded the committee that CIM closes December 20th for all proposals. In order for course changes to appear in Spring registration (for Fall 2025), the curriculum proposal must be approved at the December 5th UCC meeting. Therefore, it needs to be to Executive Committee for review by November 21st.

II. Ex-Officio Reports

- A. Associate Vice President of Academic Affairs for Assessment and Accreditation
 - i. AVPAA Bridge thanked the committee for all their work getting course SLOs entered into CIM. This will be very helpful information for faculty to have allowing them to check SLOs and topical course outlines for any courses.
- B. Registrar's Office
 - i. No update.
- C. Financial Aid Associate Director Stewart
 - i. No update.
- D. Librarian Hawkes
 - i. No update.
- E. Catalog Description Reviewer Varner
 - i. Chair Lanci reported on behalf of Catalog Description Reviewer Varner. Please send course descriptions to her ahead of time in a Word document. Also, she has already reviewed/edited the course descriptions for all the remaining 100- and 200-level courses that need CIM clean up. The department representatives are asked to pass this along to the faculty in their departments who will be working on the proposal modifications for these courses.
- F. Essential Learning Scott Andrews
 - i. No update.

III. Old Business

- A. None.

IV. Curriculum Proposals

A. Curriculum proposals begin on page 3.

V. Information Items

A. None.

VI. New Business

- A. The Executive Curriculum Committee is seeking input from departments to develop common course descriptions and SLOs for reserved course numbers (such as X97 Practicums or X99 Internships). Chair Lanci asked representatives to consider this and bring ideas to the next meeting. During the discussion, several ideas were brainstormed, including using the high-level descriptions from the curriculum manual for reserved courses. Suggestions included editing those course descriptions to begin with a noun-phrase and meet the 60-word limit and either listing N/A or providing a brief one-liner for the SLOs and topical course outlines. Chair Lanci will also gather input from Maggie Bodyfelt and Johanna Varner for the generic course descriptions.
- B. Librarian Hawkes is seeking faculty feedback to improve the library's assessments of new courses and programs, with the goal of making them more useful and effective. Discussion ensued and several suggestions were offered. The committee noted that it would be helpful to know how often available materials are checked out by students. Additionally, it was suggested that emailing the proposal initiator a form to specify any books they may want for the course could be beneficial.

Stern moved to adjourn and with no objections from the committee, Chair Lanci adjourned the meeting at 4:07 pm.

UCC Proposals September 26, 2024

Effective Term - Summer 2025

Programs

The following is a summary: Additional information can be found on the individual curriculum proposals.

Program	Degree	Committee Action	Motion Second
1711: Addiction Studies	PCT	Program Inactivation - Approved	Stern Bickham
UCC Discussion: Deactivating program with the plan to delete the program in 2026. We would like to deactivate for 2 years to allow current students to complete the degree. There are 3 students still finishing the program. Student demand and faculty resources are no longer available to support the program so students are being advised of community resources to finish the necessary courses to achieve certification.			
Change Item Description List all proposed changes to the program: Describe discussions about this proposal within the department and outcomes.		Department Justification Program Inactivation Program faculty and the ADH discussed and approved the deactivation Summer 2024.	
3212: English: Literature	BA	Program Deletion - Approved	Stern Bickham
UCC Discussion: This program is no longer offered and no students are currently enrolled in the program. The English Department conducted a major revision in 2020 and eliminated this degree option. The program was left on the books until all students enrolled in the program had graduated. This has now occurred and the Department would like to remove this program.			
Change Item Description List all proposed changes to the program: Describe discussions about this proposal within the department and outcomes.		Department Justification Program Deletion This program is no longer offered and no students are currently enrolled in the program. The English Department conducted a major revision in 2020 and eliminated this degree option. The program was left on the books until all students enrolled in the program had graduated. This has now occurred and the Department would like to remove this program.	
3215: English: Writing	BA	Program Inactivation - Approved	Stern Bickham
UCC Discussion: There are still 4 students pursuing this degree. They should be done with this program in the next two years. We plan to make appropriate course substitutions until they have finished their degrees. Program can be deleted in 2026.			
Change Item Description List all proposed changes to the program:		Department Justification Program Inactivation	

3278: Art History	BA	Program Modification	Stern Bickham
<p>UCC Discussion: 1-2. Art History Core is being removed because it over-specifies courses that may not be able to be offered based on faculty expertise and availability. Moving those credits to upper-division art history coursework and general electives allows students to choose from current offerings to fulfill their program requirements. Comparable programs require less upper-level art history courses than we currently require. This still requires students to take enough upper-level art history courses to have a broad understanding of art history. 3. Allow students to choose which 300- or 400-level courses they want to take rather than giving a specific list. A broad range of art history courses are taught and it is not necessary to limit student's choices to a specific list of courses, as offerings are diverse. Currently it is difficult to offer enough specific upper division art history courses over a four-year cycle for students to fulfill this requirement. 4. Updated suggested course plan to reflect program changes and anticipated course offerings.</p>			
Change Item Description	Department Justification		
List all proposed changes to the program:	<p>1. Removed Art History Core and increased the total number hours of Art History Upper Division courses from 12 to 18 credits. 2. Program Specific Requirements decreased from 45 to 39 and General Electives increased from 20 to 26 credits. 3. Broaden the choice of upper-level electives by allowing students to choose from any 300- or 400-level courses, rather than a specified list. 4. Updated suggested course plan.</p>		
Describe discussions about this proposal within the department and outcomes.	<p>This change was discussed in the August 23, 2024 department meeting and faculty members, including the department head, agreed to this modification.</p>		
3724: Psychology: Counseling Psychology	BA	Program Inactivation - Approved	Stern Bickham
<p>UCC Discussion: There are about 50 students still trying to finish this program, all are juniors or seniors. Program can be deleted in 2026.</p>			
Change Item Description	Department Justification		
List all proposed changes to the program:	Program Inactivation		
Describe discussions about this proposal within the department and outcomes.	<p>Program faculty and the ADH discussed Fall 2024 and agreed that with the number of students still enrolled in the program, the program could not yet be deleted. Once all students have finished the degree, the program will be deleted.</p>		
M202: Art History	MNR	Program Modification - Approved	Driskell Stern
<p>UCC Discussion: Rather than specify students complete ARTH 315 or ARTH 316, the requirement can be completed with any three hours of any upper-level art history courses. The students do not need to take either of these courses specifically to gain a broad understanding of art history.</p>			
Change Item Description	Department Justification		
List all proposed changes to the program:	<p>1. Removed "ARTH 315 or ARTH 316" from list of Program-Specific Requirements. 2. Changed "Choose three hours from any upper-division ARTH courses" to "Choose six hours from any upper-division ARTH courses."</p>		

Describe discussions about this proposal within the department and outcomes.

Discussed with the Art Design department head, Eric Elliott, and the Art and Design Faculty Fall 2024, everyone agreed.

M203: Film Studies and Digital Production	MNR	Program Modification - Approved	Stern Bickham
<p>UCC Discussion: ARTA 223 is being replaced by ARTA 224. ARTA 223 is a motion design class, mostly After Effects, and doesn't relate to a minor in Film Studies, and it may be phased out of the BFA eventually. ARTA 224 Principles of Film is the first film class, so it is more appropriate for the minor. ARTA 224 is the prerequisite for ARTA 326 (a required course for the minor), so it makes more sense to have ARTA 224 required for the program instead of ARTA 223. SLO mapping was updated to ensure assessment is done in ARTA 224 instead of ARTA 223. Adding ARTA 421 Advanced Film balances the whole minor and allows for 3 upper-division ARTA options. There are 3 MASS COMM upper-division course options, THEATRE has 3 upper-division course options, and now ARTA will have 3 upper-division options instead of 2. ARTA 421 course outcomes align well with the overall minor and has historically been a popular class. No other departments are affected by these changes.</p>			
Change Item Description		Department Justification	
List all proposed changes to the program:		1. Replace ARTA 223 with ARTA 224 Principles of Film. 2. Add ARTA 421 Advanced Film I as one of the options for the 9 upper division credits. 3. Updated SLO mapping to replace ARTA 223 with ARTA 224.	
Describe discussions about this proposal within the department and outcomes.		Spring 2024 - Faculty discussed and agreed to replace ARTA 223 with ARTA 224 Principles of Film. 8/12/24 - Faculty discussed and agreed to revising minor to fit within our new Animation, Film, and Photo BFA curriculum changes.	

Effective Term - Summer 2025

Courses

The following is a summary: Additional information can be found on the individual curriculum proposals.

Title	Credits	Committee Action	Motion Second
FLAF 290: Special Studies In French	1-3	Course Inactivation - Approved	Stern Bickham
<p>UCC Discussion: This course is beyond existing curriculum and there is not student demand for advanced level French.</p>			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAG 211: Second-Year German I	3	Course Inactivation - Approved	Stern Bickham
<p>UCC Discussion: This course is beyond existing curriculum. There is also not an instructor to teach this course nor is there student demand to offer the course, thus this course is being deactivated.</p>			
Change Item Description		Old	New
Delete Proposal: No differences to report			

FLAG 212: Second-Year German II	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: Beyond existing curriculum. There is not an instructor to teach this course nor is there student demand to offer the course, thus this course is being deactivated.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAG 290: Special Studies In German	1-3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: This course is beyond existing curriculum. There is not an instructor to teach this course nor is there student demand to offer the course, thus this course is being deactivated.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 111: Introductory Mandarin I	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: This course goes beyond existing curriculum. There is not an instructor to teach this course nor is there student demand to offer the course. If there was an instructor, we could offer FLAM 111 instead of this course which has the same/similar title: First Year Mandarin Chinese and content. Since FLAM 111 is offered, there is no need for FLAV 111.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 112: Introductory Mandarin II	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: This course goes beyond existing curriculum. There is not an instructor to teach this course nor is there student demand to offer the course. If there was an instructor, we could offer FLAM 112 instead of this course as FLAM 112 the similar title/content: First Year Mandarin Chinese II. Since FLAM 112 is offered, there is no longer a need for FLAV 112.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290A: Ancient Greek Begin I	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: Instead of this course, we regularly offer FLGK 111 which has similar content: First Year Greek. Since FLGK is offered, there is no longer a need for FLAV 290A.			
Change Item Description		Old	New
Delete Proposal: No differences to report			

FLAV 290B: Ancient Greek Begin II	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: Instead of this course, we regularly offer FLGK 112: First Year Greek II which has similar content. There is no longer a need for FLAV 290B.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290C: Mandarin Beginning I	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course nor is there student demand to offer the course. If there was an instructor, we could offer FLAM 111 instead of this course as FLAM 111 has similar title/content: First Year Mandarin Chinese I.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290D: Mandarin Beginning II	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course nor is there student demand to offer the course. If there was an instructor, we could offer FLAM 112 instead of this course as FLAM 112 has similar title/content: First Year Mandarin Chinese II. Since FLAM 112 is offered, there is no longer a need for FLAV 290D.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290E: Japanese Beginning I	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course. If there was an instructor, we would offer FLAJ 111 instead of this course as FLAJ 111 has similar title/content: First Year Japanese I. Since FLAJ 111 is offered, there is no longer a need for FLAV 290E.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290F: Beginning Japanese II	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course. If there was an instructor, we would offer FLAJ 112 instead of this course as FLAJ 112 has a similar title/content: First Year Japanese II. Since FLAJ 112 is offered, there is no longer a need for FLAV 290F.			
Change Item Description		Old	New
Delete Proposal: No differences to report			

FLAV 290G: Intermediate Japanese I	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course nor is there student demand for the course. With Japanese, we are barely able to offer FLAJ 112, let alone a second year course, thus this course is being deactivated.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290H: Intermediate Japanese II	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course nor is there student demand for the course. With Japanese, we are barely able to offer FLAJ 112, let alone a second year course.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290I: Hebrew Beginning I	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course nor is there student demand for the course, thus this course is being deactivated.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290J: Hebrew Beginning II	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course nor is there student demand for the course, thus this course is being deactivated.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290K: Italian Beginning I	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course nor is there student demand to offer the course. If there was an instructor, we could offer FLAI 111 instead of this course as FLAI 111 has similar title/content: First Year Italian I. Since FLAI 111 is now offered, there is no longer a need for FLAV 290K.			
Change Item Description		Old	New
Delete Proposal: No differences to report			
FLAV 290M: Italian Beginning II	3	Course Inactivation - Approved	Stern Bickham
UCC Discussion: There is not an instructor to teach this course nor is there student demand to offer the course. If there was an instructor, we could offer FLAI 112 instead of this course as FLAI 112 has			

similar title/content: First Year Italian II. Since FLAI 112 is now offered, there is no need for FLAV 290M.

Change Item Description	Old	New
Delete Proposal: No differences to report		

FLAV 290N: Latin Beginning I	3	Course Inactivation - Approved	Stern Bickham
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UCC Discussion: We regularly offer a course with this content just under a different name: FLLT 111. Introductory Latin I. It is repetitive to still include this course on the books.

Change Item Description	Old	New
Delete Proposal: No differences to report		

FLAV 290P: Latin Beginning II	3	Course Inactivation - Approved	Stern Bickham
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UCC Discussion: We regularly offer a course with this content just under a different name: FLLT 112. Introductory Latin II. It is repetitive to still include this course on the books. We already have SLOs and topical course outline for the other course that we do offer.

Change Item Description	Old	New
Delete Proposal: No differences to report		

FLAV 290S: Russian Beginning I	3	Course Inactivation - Approved	Stern Bickham
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UCC Discussion: When we have an instructor with the capabilities, we offer a course with this content, just under a different name: FLAR 111. First-Year Russian I. It is repetitive to still include this course on the books. We already have SLOs and topical course outline for FLAR 111.

Change Item Description	Old	New
Delete Proposal: No differences to report		

FLAV 290T: Russian Beginning II	3	Course Inactivation - Approved	Stern Bickham
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UCC Discussion: When we have an instructor with the capabilities, we offer a course with this content, just under a different name: FLAR 112. First-Year Russian I. It is repetitive to still include this course on the books. We already have SLOs and topical course outline for FLAR 112.

Change Item Description	Old	New
Delete Proposal: No differences to report		