

**Graduate Curriculum Committee
Meeting Minutes
April 3, 2024
DH 204**

Members Present: Cynthia Chovich, Eliot Jennings, Bridget Marshall, Tori Hubler for Cassidy Herringer, Dongjun Rew, Mo LaMee, KyoungHwa Oh, and Sherine Antoun

Members Absent: Colin Carman, Jonathan Hinkle, Megan Sherbenou, and Erik Packard

Ex-officio members present: Janel Davis, Maggie Bodyfelt, Barb Borst, John Stewart, Morgan Bridge

Recording Secretary: Lisa Bessette

Chair Chovich called the meeting to order at 4:02pm.

I. Announcements

- A. Chair Chovich reminded the Committee that CIM will reopen in August. Due date for curriculum proposals for this fall is December 20. If changes are wanted during spring registration for fall classes, proposals must be **approved at the December 4th GCC meeting**.
- B. Chair Chovich asked if she could get a motion to amend the agenda to include 9611: Doctor of Nursing Practice – Family Nurse Practitioner (DNP). Sherine Antoun moved and Bridget Marshall moved to second to include the program modification in the agenda.

II. Unfinished Business

- A. The SLO differentiation wording revisions to be added to the Curriculum Manual were discussed. Bridget Marshall moved and KyoungHwa Oh moved to second. After unanimous vote, the wording addition was approved.

III. Ex-Officio Reports

- A. Associate Vice President of Academic Affairs for Assessment and Accreditation
 - i. Nothing to report.
- B. Registrar's Office
 - i. The Registrar's Office is working on processing courses and programs through the final steps of workflow. The originator of the proposals will receive an automated email from CIM when a proposal has completely finished workflow.
- C. Financial Aid Deputy Director Stewart
 - i. Nothing to report.
- D. Librarian Borst

- i. Librarian Borst asked that as faculty begin to work on curriculum proposals for next year, they send those to her so that the Librarians can begin their work, as early as this summer.

E. Catalog Description Reviewer Varner

- i. Nothing to report.

IV. Curriculum Proposals

- A. See page 3 for the proposals.

V. Informational Items

A. Chair Chovich reminded the Committee that all graduate courses need to have the topical course outline, SLOs, semester offered, and engagement minutes added in CIM. The goal is to have all graduate courses in CIM by next spring.

B. Please let Chair Chovich know if you are not returning and who the GCC rep will be from your department, preferably before middle of May.

C. Chair Chovich reminded the Committee that if departments have curriculum changes that impact registration, changes must be in CIM and approved at the December 4th GCC Meeting. Curriculum changes that are not approved in the December meeting will not be available until late April/May.

VI. New Business

A. This is the last meeting for this year.

B. Chair Chovich thanked the Committee for all their work this year!

Adjournment:

With no objections from the committee, Chair Chovich adjourned the meeting at 4:17 pm.

Respectfully submitted, Lisa Bessette, 04/04/24.

GCC Curriculum Proposals April 3, 2024

Effective Term - Summer 2024

Programs

The following is a summary: Additional information can be found on the individual curriculum proposals.

Program	Degree	Committee Action	Motion Second
<p>8158: Occupational Therapy</p> <p>GCC Discussion: 1.) Utilizing feedback from our students and fieldwork sites, we've determined that our students could benefit from increased neuroanatomy education (OCCU 520 Brain and Behavior). Additionally, this class would greatly benefit from hands-on application of learned content; for instance, when students learn about neurological functions and conditions, it is an ideal time to introduce and practice intervention techniques to address neurological deficits. For these reasons, we propose adding one credit of lab to the course (making it 2 credits lecture, 1 credit lab). 2.) We've additionally determined that just one credit is sufficient time for OCCU 552, as the course primarily focuses on preparing students for their fieldwork experience. 3.) Similarly, we realized that one credit for OCCU 553, which is another fieldwork seminar class, is sufficient for learning all material. We also determined that students could benefit from an additional credit in OCCU 534 to promote greater mental health education. Therefore, removing one credit from OCCU 553, in order to add one credit to OCCU 534, is a logical curricular change that better meets our program's learning needs, and allows us to stay within our accreditation credit hour requirements.</p> <p>Change Item Description List all proposed changes to the program:</p> <p>Describe discussions about this proposal with the department and outcomes.</p>	<p>MS</p>	<p>Program Modification - Approved</p> <p>Department Justification 1.) Add one credit of lab to OCCU 520 to make it 3 credits. 2.) Remove one credit of lab from OCCU 552 to make it 1 credit. 3.) Add one credit to OCCU 534 and make it two credits. 4.) Remove one credit from OCCU 553 to make it one credit.</p> <p>As our first cohort of students are just now preparing to graduate this December, the faculty have sought out and received some feedback from our students and fieldwork sites regarding our program's strengths/weaknesses. We've determined that our neuroanatomy course (OCCU 520 Brain and Behavior) could benefit from an increased time allotment to ensure greater understanding and application of this complex content. We've additionally determined that OCCU 552 does not require the lab component, and that one credit can therefore be removed from this class, which will avoid excessive, unnecessary credits. These proposals additionally keep the overall credit load for the program the same. All faculty (Wilhite, Mattner, Fortuna, Gray, Hibler) have met multiple times over fall 2023 and are in agreement with the proposed changes. We've had these same discussions regarding the credit disbursement for OCCU 553 and OCCU 534.</p>	<p>Oh Rew</p>
<p>9611: Doctor of Nursing Practice - Family Nurse Practitioner</p> <p>GCC Discussion: 1.) NURS 501 reduced from 3 credits to two credits to permit additional clinical practicum hours in the program.</p>	<p>DNP</p>	<p>Program Modification - Approved</p>	<p>LaMee Oh</p>

- 2.) NURS 625 reduced from 3 credits to two credits because some content was also covered in NURS 626.
- 3.) NURS 626 reduced from 3 credits to two credits. Disease investigation process is an expectation of the clinical doctorate. Introductory statistics are now covered in NURS 625 so will not be covered in this course, reducing course content so the hours could be reduced from three hours to two hours.
- 4.) NURS 586 increased from 1 credit to two credits since NURS 588 content will be included in NURS 586. Add one credit to combine NURS 586 and NURS 588.
- 5.) NURS 588 removed since content is combined with NURS 586 and is not needed since the content is covered in NURS 586. NURS 725 removed since it has never been taught. Faculty were able to complete the final scholarly project using only three courses, NURS 660, NURS 750 and NURS 760. The course is not needed.
- 6.) NURS 630 increased from 2 credits to three credits. Hours were increased from two credits to three credits due to the increase in clinical hours required. The National Task Force on Quality Nurse Practitioner (NP) Education (NTF) sets standards and guidelines for NP curriculum including the dedicated direct patient care clinical hours. The NTF standards have changed for NP programs nationally. The NTF requires all NP programs to now have a minimum of 750 clinical hours, an increase from the former 700 clinical hours which the program already had, dedicated to direct patient care as part of the curriculum by 2025. The increase in clinical hours meets the new NTF standards.
- 7.) Total program hours reduced from 78 hours to 74 hours due to the above changes.

Change Item Description

List all proposed changes to the program:

Describe discussions about this proposal with the department and outcomes.

Department Justification

- 1.) NURS 501 reduced from 3 credits to two credits.
 - 2.) NURS 625 reduced from 3 credits to two credits.
 - 3.) NURS 626 reduced from 3 credits to two credits.
 - 4.) NURS 586 increased from 1 credit to two credits.
 - 5.) NURS 588 and NURS 725 removed.
 - 6.) NURS 630 increased from 2 credits to three credits.
 - 7.) Total program hours reduced from 78 hours to 74 hours due to the above changes.
- Program faculty and ADH approved fall 2023.

Effective Term - Summer 2024

Courses

The following is a summary: Additional information can be found on the individual curriculum proposals.

Title	Credits	Committee Action	Motion Second
OCCU 550: Fieldwork Level IA and Seminar	1	Course Modification - Approved	Antoun Rew
GCC Discussion: Removed medical terminology as part of course topical outline, as a medical terminology class is now a prerequisite for admission to our program.			
Change Item Description		Old	New
Topical Course Outline:		Knowledge of medical terminology Documentation basics Professional inter-professional behavior Safety regulations Use of Clinical reasoning Therapeutic use of self	Documentation basics Professional and inter-professional behavior Safety regulations Use of clinical reasoning Therapeutic use of self

OCCU 552: Fieldwork Level IC and Seminar	1	Course Modification - Approved	Antoun Rew
GCC Discussion: Removed one credit to make OCCU 552 a once-credit course. We have found that one credit of seminar is sufficient for supporting students in their fieldwork experience. Removed two SLOs that are not relevant and are better met elsewhere.			
Change Item Description		Old	New
Credit hours:		2	1
OCCU 553: Fieldwork Level ID and Seminar with Inter-Professional Education	1	Course Modification - Approved	Antoun Rew
GCC Discussion: The faculty has determined that 1 credit is sufficient for reviewing and learning all necessary content. We will use the credit we removed to add 1 credit to our OT in Mental Health class (OCCU 534), which will greatly benefit from increased time. Due to accreditation standards, we do not want to increase the overall credit hours of our program, as master's level OT programs must fall within a certain range of credits.			
Change Item Description		Old	New
Credit hours:		2	1