

Maintenance Requests for Residents



Log into your Mavzone

On your Dashboard, find the button near the "My Favorites" section that says "All Apps"



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ow	Forms	×		
Inbox	> Q Work Request	COLORADO M	ESA Residence Life Work Request	
Activity	> Student +	COLLAPSE ALL UNIVERSIT Staff are out December 21, 2020 retu	Y urning on January 4, 2021. Please allow additional time to process. Have a	
rms	Residence Life - Work Request	safe and happy holiday.		
Forms		Something not working in your problem so we can get to work winter or AC in the summer, bro person immediately	room? Let us know! Please submit a detailed description of the . NOTE: If this is an emergency (gushing water, no heat in the oken window glass, etc.) please contact a Residence Life staff	
Drafts	· ·	Name	ID Dote	
<			7	
		Residence Hall	Room Number	
		Location in Room		
		Service Request		
		Submit Attachments Download Print		

Step 4.

Once you open the application, select "Forms."

Step 5.

In the search field, enter "Work Request" and select on the form titled "Residence Life – Work Request."

Step 6.

Completely fill out the form using as much specific information as possible.



Step 7.

You will receive an email indicating that your work request has been received. Please wait at least 24 hours before following up on your work request with your Building Coordinator to confirm the work request was submitted.