

Request Accommodations for Courses in AIM Platform

How to request accommodation information be sent to course instructors.



1 Navigate to [AIM Portal](#)

You might be asked to sign in - use your MAVzone username and password.

Please Read and Sign any Accommodation Use Agreements when prompted.

CMU | COLORADO MESA UNIVERSITY

Username

Password

Log in to your account

Change my password

I forgot my password

If you need help with your password, please contact the CMU IT Help Desk at 970.248.2111

970-248-1856

Educational Access Services
eas@coloradomesa.edu

Houston Hall 108

2 Click on "Add Requests for # Classes"

The screenshot displays a user dashboard interface. On the left, there is a navigation menu under the heading "MY DASHBOARD" with the following items: Overview, Announcements, Equipment, Information Release Consents, Login and Security, My Appointments, My Files, My Eligibility, and My E-Form Agreements. Above this menu is a red bar with "LOGIN AS USER" and a yellow button labeled "BACK TO MY PROFILE >". The main content area is titled "Accommodation Requests 2024 - FALL". It features a large "0" representing the "Number of Requests" and a button with a plus sign icon labeled "Add Requests for 4 Classes". Below this, a yellow box contains the text "No Accommodation Request Found for 2024 - Fall".

3

Select classes by clicking the checkbox next to each one you want to utilize accommodations in.

MY DASHBOARD

- > Overview
- > Announcements
- > Equipment
- > Information Release Consents
- > **Login and Security**
- > **My Appointments**
- > My Files
- > **My Eligibility**
- > My E-Form Agreements
- > My Mailbox (Sent Emails)
- > My Signup List

ACCOMMODATIONS

- > **List Requests**

ACCOMMODATION REQUESTS

How to Request Accommodations ▾

STEP: SELECT COURSES

EAT 100.001 - EAS ACCOMMODATED TESTING (CRN: X202403)

Apply the **same accommodations** to all selected courses.

CONTINUE TO NEXT STEP >

4

Click the "Apply the same accommodations to all selected courses." field if you want your unique accommodation preferences to apply to all your selected courses.

ACCOMMODATIONS

- > Announcements
- > Equipment
- > Information Release Consents
- > **Login and Security**
- > **My Appointments**
- > My Files
- > **My Eligibility**
- > My E-Form Agreements
- > My Mailbox (Sent Emails)
- > My Signup List

ACCOMMODATIONS

- > **List Requests**
- > **Upload Additional Documentation**

How to Request Accommodations ▾

STEP: SELECT COURSES

EAT 100.001 - EAS ACCOMMODATED TESTING (CRN: X202403)

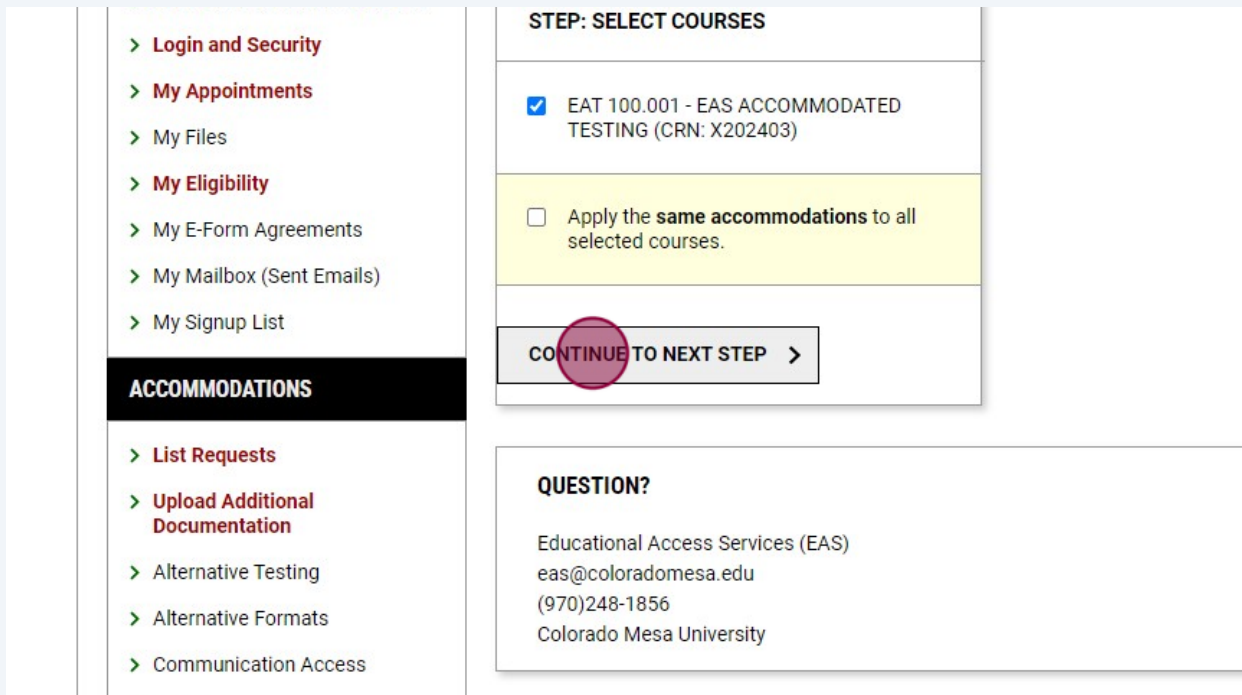
Apply the **same accommodations** to all selected courses.

CONTINUE TO NEXT STEP >

QUESTION?

Educational Access Services (EAS)

5 Click "CONTINUE TO NEXT STEP"



STEP: SELECT COURSES

- EAT 100.001 - EAS ACCOMMODATED TESTING (CRN: X202403)

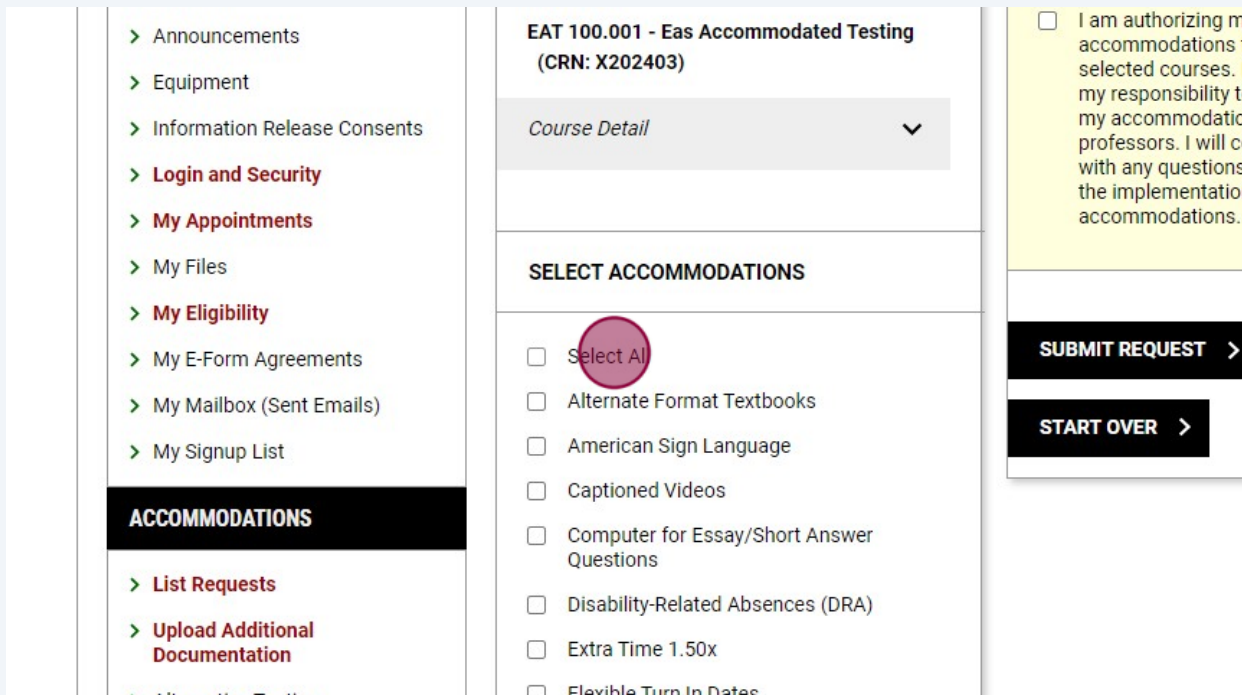
Apply the **same accommodations** to all selected courses.

CONTINUE TO NEXT STEP >

QUESTION?

Educational Access Services (EAS)
eas@coloradomesa.edu
(970)248-1856
Colorado Mesa University

6 Click "Select All" or click individual boxes for the accommodations you want to utilize in each course.



EAT 100.001 - Eas Accommodated Testing (CRN: X202403)

Course Detail ▾

SELECT ACCOMMODATIONS

- Select All
- Alternate Format Textbooks
- American Sign Language
- Captioned Videos
- Computer for Essay/Short Answer Questions
- Disability-Related Absences (DRA)
- Extra Time 1.50x
- Flexible Turn In Dates

I am authorizing m accommodations I selected courses. I my responsibility to my accommodatic professors. I will c with any questions the implementatio accommodations.

SUBMIT REQUEST >

START OVER >

7

Click the "I am authorizing my approved accommodations to be sent..." field.

EAT 100.001

Course Title:
EAT 100.001 - Eas Accommodated Testing (CRN: X202403)

Course Detail ▼

SELECT ACCOMMODATIONS

- Select All
- Alternate Format Textbooks
- American Sign Language
- Captioned Videos
- Computer for Essay/Short Answer

STEP: FINAL STEP

I am authorizing my approved accommodations to be sent over to my selected courses. I understand that it is my responsibility to discuss and request my accommodations as needed with my professors. I will contact EAS immediately with any questions or concerns related to the implementation of my accommodations.

SUBMIT REQUEST >

START OVER >

8

Click "SUBMIT REQUEST"

EAT 100.001 - Eas Accommodated Testing (CRN: X202403)

Course Detail ▼

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SUBMIT REQUEST >

START OVER >