**POST-TENURE COMPREHENSIVE REVIEW**

**Name**:       **Evaluation Period**: 2020-2024

**Academic Department**:

**Faculty Rank**: Choose an item.

**Years in Rank:**

**Note: You must attach your updated vita this document. The vita should include all required elements listed in Section VI of the Professional Personnel Employee Handbook (see pp. VI-7 and VI-8).**

**Provide the numerical results of your annual evaluations for the review period:**

**Year 1**:    **Year 3:**    **Year 5**:    (if applicable)

**Year 2**:    **Year 4**:

**Did you have a sabbatical during the last 5 years? Yes No**

**TEACHING**

**Document teaching by including information from course evaluations (means, median, example comments), teaching innovations, modifications, or improvements; professional development related to teaching; and/or course or program design or redesign.**

**Provide information on the courses taught during the review period and complete all cells in the table.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Information** | | | | | |
| **Academic Year** | **Number of Courses Taught** | **Total Credit Hours Taught** | **Average of**  **All Course Medians** | **Average of All Course Means** | **Average Response Rate** |
|  |  |  |  |  | % |
|  |  |  |  |  | % |
|  |  |  |  |  | % |
|  |  |  |  |  | % |
|  |  |  |  |  | % |

|  |  |
| --- | --- |
| **Course Feedback (only include the 5-year evaluation period)** | |
| **Provide sample student comments that indicate teaching strengths.** | **Provide sample student comments that indicate potential teaching growth areas.** |
|  |  |
| **In the last five years, how have you used course feedback to make changes or improvements and what was the result?** | |
|  | |

**Have you received a peer evaluation of teaching in the last five years?** **Yes** **No**

**If yes, attach evaluations to this form.**

|  |
| --- |
| **List or describe additional teaching accomplishments based on departmental expectations. This could include participation in Center for Teaching & Learning activities, other professional development, course or curricular modifications or improvements, and teaching innovation or improvement. Only list accomplishments for the review period.** |
|  |
|  |
|  |

|  |
| --- |
| **Provide a narrative of your accomplishments in teaching for the review period.** |
|  |

|  |  |
| --- | --- |
| **Academic Department Head Evaluation and Comments** | |
| **Weight for Teaching** | % |
| **Evaluation Unsatisfactory (1)**  **Below Expectation (2)**  **Successful (3)**  **Above Expectation (4)**  **Exceptional (5)** | Score (weight x eval) |
| **Comments specific to Teaching:** | |

|  |
| --- |
| **VPAA Comments** |
| **Comments specific to Teaching:** |

**RESEARCH, SCHOLARLY, AND CREATIVE ACTIVITIES**

**Provide your accomplishments for the review period in research, scholarship, and creative activities aligned with departmental expectations. Not all departments will have expectations in each of the areas listed. It is not required to involve students in your scholarly activity. Add rows as needed.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Scholarship Activity (for the 5-year review period ONLY)** | | | |
| **Scholarly or Creative Work** | **Scholarship Type** | **Does this work involve students?** | **Progress** |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |

|  |
| --- |
| **List or describe additional research, scholarly, and creative accomplishments based on departmental expectations. This could include pedagogical research, participation in professional activities, or sharing expertise outside the traditional classroom so long as the activity enhances teaching or otherwise contributes to growth in the discipline. Scholarship can also include continued education and professional development activities appropriate to professional assignments. See the *Professional Personnel Employee* *Handbook* for more detail. Only list accomplishments for the review period.** |
|  |
|  |
|  |

|  |
| --- |
| **Provide a narrative of your accomplishments in research, scholarly, and creative activities for the review period.** |
|  |

|  |  |
| --- | --- |
| **Academic Department Head Evaluation and Comments** | |
| **Weight for Research, Scholarly, or Creative Activity** | % |
| **Evaluation Unsatisfactory (1)**  **Below Expectation (2)**  **Successful (3)**  **Above Expectation (4)**  **Exceptional (5)** | Score (weight x eval) |
| **Comments specific to Research/Scholarship/Creative Activity:** | |

|  |
| --- |
| **VPAA Comments** |
| **Comments specific to Research/Scholarship/Creative Activity:** |

**SERVICE AND ADVISING**

**List and describe your service contributions for the review period, which may include those that contribute to the university, your department, your discipline, or the community. Tenured faculty are expected to engage in service and provide leadership in service, commensurate to their experience and areas of interest/expertise. Add rows as needed.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Service (for the 5-year review period ONLY)** | | | |
| **Committee/Group/Activity/Event** | **Service Type** | **Role (e.g., member, chair)** | **Did you attend at least 80% of meetings, if applicable?** |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |
|  | Choose an item. | Choose an item. | Choose an item. |

|  |
| --- |
| **If you have formal advising responsibilities, provide information on the programs/students you advise and an estimate of the number of advisees/students you work with per semester (on average).** |
|  |
| **Provide information on any recruiting events or activities you engaged in during the 5-year review period .** |

|  |
| --- |
| **List or describe additional ways you engaged in service, if applicable. Only list accomplishments for the review period.** |
|  |
|  |
|  |

|  |
| --- |
| **Provide a narrative of your accomplishments in service and advising for the review period.** |
|  |

|  |  |
| --- | --- |
| **Academic Department Head Evaluation and Comments** | |
| **Weight for Service & Advising** | % |
| **Evaluation Unsatisfactory (1)**  **Below Expectation (2)**  **Successful (3)**  **Above Expectation (4)**  **Exceptional (5)** | Score (weight x eval) |
| **Comments** | |

|  |
| --- |
| **VPAA Comments** |
|  |

|  |  |
| --- | --- |
| **OVERALL RATING** | |
| **Overall Teaching Score** |  |
| **Overall Research, Scholarly, and Creative Activity Score** |  |
| **Overall Service & Advising Score** |  |
| **TOTAL SCORE** |  |
| **OVERALL RATING** |  |
| **Academic Department Head Comments** | |
| **VPAA Comments** | |

**OVERALL RATING KEY**

**Exceptional:** The faculty member’s performance is superior, far above what is required. Faculty member consistently exceeds highest standards (451-500 points).

**Above Expectation:** The faculty member’s performance is consistently above normal expectations and standards (351-450 points).

**Successful:** The faculty member’s performance is consistent with what is expected and considered acceptable (251-350 points).

**Below Expectation:** The faculty member’s performance is generally below the minimum requirements for the job (151-250 points).

**Unsatisfactory:** The faculty member’s performance does not meet minimum job requirements. Lack of improvement may result in disciplinary action (below 150 points).

|  |
| --- |
| **Based on the outcome of this post-tenure review, what goals are set for this year in each area? This section should be completed by the Academic Department Head in discussion with the faculty member.** |
| **Recommended Teaching Weight:**  **Teaching goals:** |
| **Recommended Research/Scholarship/Creative Activity Weight:**  **Research/Scholarship/Creative activity goals:** |
| **Recommended Service and Advising Weight:**  **Service and Advising goals:** |
| **Employee Comments** |
|  |
| **Did the faculty member receive a “Below Expectations” or “Unsatisfactory” in any area of the Post-Tenure Review?**  **Yes No**  **Did the faculty member provide a vita with this post-tenure review that follows PPEH guidelines?**  **Yes No** |

**Employee’s Signature**: Type your name here

I Agree  Disagree  with my Post-Tenure Evaluation.

**Date**: Click or tap to enter a date.

**Academic Department Head’s Signature**: ADH will type name here

Date: Click or tap to enter a date.

**VPAA Signature**: VPAA will type name here

Date: Click or tap to enter a date.