Career Services Provided for Employer Recruiting

Career Fairs

Career Connections Career Fair will be held during the spring in the University Center, for students, alumni, and community members. This fair provides a venue for job seekers to meet and/or interview with a variety of different companies about employment opportunities that are available locally in the surrounding areas, and nation wide.

Fall Employment Fair will be held in the fall and is specifically designed to meet students’ employment needs during the academic year. Students will be interested in learning about employment both full and part-time; as well as internship, scholarship, career and volunteer possibilities with various companies. Don't forget that we have December graduates who will be looking for employment.

Teacher Education Fair will be held during the spring in the University Center for Teacher Education students, alumni, and community teachers. At this fair, students will meet formally with school districts, learn about their hiring needs, and schedule interviews. This is an annual fair that allows school districts to interview students from several endorsement areas.

For more information about the fairs, visit http://www.coloradomesa.edu/career/careerfairs.html or call 970-248-1491.

Listing Job Opportunities

Career Services maintains a database of job announcements that includes full-time, part-time, seasonal work, and internship opportunities. These announcements are available to all current students and alumni. The database allows for interactive searching by keywords such as title, employer, and qualifications. To assist your organization, we would be pleased to add your job announcements to the database. This service is FREE to companies. There are three ways to post job announcements:

1. Email your position to: jobs@coloradomesa.edu
2. List your positions online
   o Go to: http://www.coloradomesa.edu/advising/mavjobs.html
   o Click on Employer Access
   o You will register as a new employer by clicking on “click here to register!”
3. Fax the information to our office at 970-248-1267

On-Campus Recruiting Program

Career Services personalizes the recruiting experience for each company. If you have special recruiting needs, please do not hesitate to ask. We will be happy to help you fill your job openings with our students or alumni. Our staff is here to assist you and there is no fee to utilize our services. Access our services by calling 970-248-1491 and arranging a date. We ask for three to four weeks notice to provide the best service.

The following services are available by request:

- Arrange an information table or an interview room in the University Center
- Schedule student interview times based on your request
- We will provide students any company literature you supply to our office
- Send an email to students announcing your visit
- Distribute company flyers or posters campus-wide announcing your visit
- Schedule use of special equipment. (VCR, TV, LCD projectors, laptop)